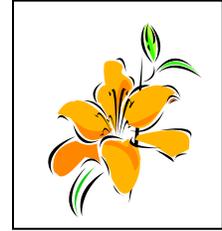


# Bonner Soil & Water Conservation District

## Monthly Board Meeting Minutes

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Date: Friday, July 13, 2007  
Time: 9:30 a.m.  
Place: Federal Building

Attendance: Herman Collins, BSWCD  
Alice Wallace, BSWCD  
Vern Hollett, BSWCD  
Fairy Delay, Associate

Greg Becker, NRCS  
Linda O'Hare, BSWCD

Absent: Dale Van Stone, BSWCD; Ed Nurmi, Associate; Jamie Davis, IASCD;  
Gary Parker, LAS

The meeting was called to order at 9:45 a.m. by Chairman Herman Collins.

### **Approval of Minutes:**

Alice moved to approve the June 2007 minutes as presented. Vern seconded the motion. *The motion carried.*

### **Financial Report:**

Vern reviewed the financial records for June 2007 and moved they be approved. Alice seconded the motion. *The motion carried.* Alice moved and Vern seconded the motion to transfer the balance of remaining Forestry Contest funds to the LGIP. *The motion carried.*

### **AGENCY REPORTS**

**NRCS:** Greg Becker reviewed his written report which included the following:

- Technical assistance was provided on Hell Roaring, Wright's stream bank, Western Pleasure options, Fish & Game Pack River delta island design, Cascade Creek fish passage survey, and road design for landowner.
- EQIP/WQPA/WRP - Continuing field visits on '08. 10 of 12 contracts signed by board for '07. 1996-2006 field visits and cleaning up of existing contracts are ongoing. Certification of field and tree planting completed on 5 EQIPs. Four 2007 WQPA contracts in final draft and being reviewed by participants. Working on two potential 2008 WRPs and working with 2003 WRP Bismark Meadows for additional plantings.
- Small Acreage Program: Reviewed 2 new subdivisions, Mike Duval did field visits to both.
- Did presentation for UI's Forestry Short Course
- Had field office visit by Rich Sims

**IASCD:** Jamie Davis is working four 10hr days, and submitted her written report, which includes:

- Visited with Tibbetts' regarding changes on their Lower West Branch WQPA, and helped them with their payment application.
- Assisted with development of 4 Division I WQPA/EQIP contracts
- June 15<sup>th</sup> presented services offered by our office to Cocolalla Lake Association public meeting. Also mentioned SVAP assessments that will be performed this summer.
- Assisted with willow nursery planting at Kootenai/Ponderay Sewer Treatment Plant and provided information for article in July 11 River Journal
- Attended NRCS Prescribed Grazing Training in Ontario OR June 5-7, completed USDA Security Awareness and Privacy Basics online training
- Updated Bonner County Waterways Committee on Pend Oreille Nearshore committee implementation activities, and attended meetings for Nearshore Committee, TMDL Pend Oreille River tributary meetings, Eurasian Watermilfoil meeting, DU and IF&G meeting re wetland habitat in Pack River Delta, and accompanied ISDA to Priest Lake on milfoil reconnaissance June 20<sup>th</sup>.

Jamie included copies of her SVAP letters to Cocolalla landowners and livestock inventory letters to Bonner Co Cattle Association to be sent out next week. Alice moved and Vern seconded the motion to send these letters on BSWCD stationery. *The motion carried.*

**LAKE\*A\*SYST:** Linda briefly reviewed Gary Parker's written report.

- **Memorial Park:** Board reviewed the draft of the design for the educational sign - Gary will submit it Monday to the sign maker. Top soil has been spread and hydro-seeding completed by Richard Howell of Elliot Environmental - which he donated. City placed boulders along boat ramp. Gary is helping with irrigation of grass and plants at BMP site.
- **Toured Dover Bay Project and site visit, site visit at Ponder Point,**
- **Meetings & Presentations:** 3 Milfoil Task Force meetings, Tour of Memorial for Master Gardeners, Richard Sims visited memorial project, set up LAS display at Milfoil contractor's office.

**BSWCD:** Linda O'Hare reported as follows:

- **Hellroaring:** Rob Sampson met on site with contractor and he has agreed to work with new minor changes and original contract and try to hold down expenses. Culvert was ordered and they expect it to be delivered by July 31<sup>st</sup>. Chuck Spickelmire agreed to MOA between the County and BSWCD, and will present it to the Mayor after our board approval.
- **Willow Nursery:** Working on final report.
- **Forestry Contest:** Approximately \$400 remaining after expenses, depending on final bill from noon program. Alice moved and Vern seconded the motion to transfer the remaining funds to the Forestry Contest LGIP account, and to transfer the remaining funds from the PSB savings account to the LGIP account. *The motion carried.*
- **Lake\*A\*Syyst:** Helped negotiate MOA for Memorial Phase II between BSWCD, City, and Full Circle Design/Indigo Nursery. Prepared Work Plan and letter to ISCC requesting extension on BMP monies from ISCC from June 30<sup>th</sup> to November 30<sup>th</sup>, 2007. Received work from Jerry Nicolescu that the extension was approved. Also helped negotiate Planting Design with Full Circle Design/Indigo Nursery along with Greg.

- **Farm Tour:** 169 people attended, 4 full buses. Comments positive – will plan on more porta-potties next year. Prepared brochure on BSWCD for Tour that included EQIP-WQPA info.
- **North Woods Nursery** – Herman and Linda attended tour of our tree seedling nursery June 28.

## **OLD BUSINESS**

### **Bonner County Centennial Celebration – July 20-22:**

Linda reviewed with the board what will be included in the display. Fairy suggested including the soil sample tube which is now at the museum.

**Lake\*A\*Syst ISCC BMP Extension:** The signed MOA between the City, Full Circle Design/Indigo Nursery, and Bonner SWCD; the Work Plan; and request letter were sent to Jerry Nicolescu to extend the date of the \$16,500 BMP money from June 30<sup>th</sup> to November 30<sup>th</sup> so a fall planting could be completed. We received a letter affirming their approval.

## **NEW BUSINESS**

### **New Associate:**

Alice moved and Vern seconded the motion to approve Cassie Tauber as an Associate on the Bonner SWCD. *The motion carried.*

### **NRCS EQIP Contracts:**

Greg Becker reviewed the following EQIP contracts with Herman earlier this week: Glazier, Langhoff, George, Stansell, Triple L, and P.O. Ranch. Alice moved and Vern seconded the motion to have Herman sign these contracts. *The motion carried.*

**WQPA Contracts:** Greg will have four WQPA contracts ready for the board to approve next meeting. The board reviewed the Payment Application submitted by Jamie for Tibbetts. Alice moved and Vern seconded the motion to approve the payment. *The motion carried.*

**Septic Design Flow Recommendations:** The board reviewed the letter submitted by Jamie to Panhandle Health District regarding septic flow design changes. Alice moved and Vern seconded the motion to approve Jamie's letter. *The motion carried.*

**Division I Fall Meeting:** Alice reported the Fall Division Meeting date has been set for October 19<sup>th</sup> in Coeur D'Alene. The legislators will be invited, and Sherry Klaus has suggested we invite a qualified person to speak on water rights. The board supported that suggestion, and Alice suggested Shawn Keogh be contacted regarding a speaker. Elections will be held at this Fall meeting.

**\$1500 Stinger for Willow Planting:** The board reviewed the information presented by Greg on two different types of Stingers for planting willows, each costing around \$1500. Alice moved the district purchase one of these if we have money available. There was no second. Herman suggested figuring the cost of the equipment into a grant project to obtain the Stingers. Vern suggested waiting until we had all board members present before pursuing this.

**Hellroaring MOA between BSWCD and Bonner County:** Alice moved and Vern seconded the motion to approve the MOA. *The motion carried.*

**IASCD Director's Report:** Alice reported a long discussion on QuickBooks. Latah will not be using QBs Online, they will use Microsoft Access, and email their reports to the State. They also discussed Audits, and we need to remember that districts proceed with audits as required by Idaho State Law – it is not just a request by the Commission. Alice moved and Vern seconded the motion to have Linda send a letter to Jerry with copies to the Commissioners regarding our QuickBooks account. *The motion carried.*

The next meeting will be September 11<sup>th</sup>, at 3:00.

Meeting was adjourned at 11:30 p.m.

Respectfully submitted by Linda O'Hare, District Administrator.

Approved by:

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District Supervisor Signature

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Date

**Recap of Motions:**

Approval of June 2007 Minutes

Approval of June 2007 Financial Reports

Approval of transferring balance from PSB Forestry Contest savings account to LGIP

Approval of letters submitted by Jamie to Cocolalla landowners and livestock inventory letters to Bonner Co. Cattle Association

Approval of transferring balance from 2007 Forestry Contest to LGIP

Approval of Cassie Tauber as a new Bonner SWCD Associate

Approval of EQIP Contracts for Glazier, Langhoff, George, Stansell, Triple L, and P.O. Ranch

Approval of WQPA Payment Application for Tibbetts

Approval of Jamie's letter to PHD regarding septic flow design changes after revisions

Approval of Hellroaring MOA between Bonner SWCD and Bonner County

Approval of Linda sending a letter to Jerry Nicolescu with copies to Commissioners regarding our QuickBooks account

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