

Bonner Soil & Water Conservation District

Monthly Board Meeting Minutes



Date: Tuesday, September 12, 2006
Time: 4:00 p.m.
Place: Federal Building, Room 306

Attendance:	Herman Collins, BSWCD	Lisa Cole, NRCS Acting DC
	Vern Hollett, BSWCD	Bob Tribelhorn, NRCS Area Conservationist
	Alice Wallace, BSWCD	Jamie Davis, IASCD
	Dale Van Stone, BSWCD	Gary Parker, IASCD
	Ed Nurmi, Associate	Linda O'Hare, BSWCD

Absent: Ray Delay, Supervisor; Fairy Delay, Associate; Lang Baker, Associate

The meeting was called to order at 4:00 p.m. by Chairman Herman Collins. Herman welcomed Lisa Cole, Sandpoint's Acting DC, and Bob Tribelhorn, the Division I, II and III Assistant State Conservationist. Herman thanked Lisa for all her help in updating and maintaining the NRCS contracts.

Approval of Minutes:

Alice moved to approve the July 2006 minutes as presented. Vern seconded the motion. *The motion carried.*

Financial Report:

Herman reviewed the financial records for July and August 2006; Alice moved they be approved. Vern seconded the motion. *The motion carried.* Vern moved and Alice seconded the motion to approve the \$7000 transfer of WQPA funds from Panhandle State Bank to the new LGIP account. *The motion carried.*

AGENCY REPORTS

NRCS: Acting DC Lisa Cole reported as follows:

- EQIP: Most are progressing, a few have cancelled – we currently have 20 active contracts.
- WHIP: 1 active, Jim Carroll's, 2 have cancelled for no work. Michael Jackson will apply when new DC starts.
- SWCA: All are completed – 3 did cancel due to health reasons.
- WRP: Bismark Meadows needs bat houses and should be completed this fall. Green's WRP is waiting for information from the landowner on an easement and should close this fall.
- Lisa shared the NRCS Strategic Plan.
- November 24th is the deadline for EQIP signup.

NRCS Area Conservationist Bob Tribelhorn requested the board members introduce the new DC to the community and area landowners and operations. His start date is October 2nd. Associate and former Sandpoint DC Ed Nurmi volunteered to familiarize the new DC with soils in this area – Bob was very supportive of this.

IASCD: Jamie Davis reported as follows:

- SVAP of portions of Pack River, Sand Creek, Gold Creek and Grouse Creek has been completed, and Justin Krajewski and Chris Hoag will send results that Jamie can give to landowners.
- Lake*A*Syst: Train-the-trainer program, Memorial Park MOA, fairbooth, brochure.
- Tri-State mini grant for Willow Nursery at Kootenai/Ponderay Sewer District is for \$1300, and the 12.5% administration fee will amount to around \$160 for the District. Jamie will complete the MOA for this between the District and Full Circle Design, who will furnish the willows. Alice moved and Vern seconded the motion to have Herman sign the MOA. *The motion carried.* NRCS' Chris Hoag and Kevin Traylor will be here in two weeks to help select type of willow needed for the willow nursery, as well as several other input.
- Jamie thanked Lisa for her help on Henderson's Plan.
- The Lower West Branch Priest River WQPA is progressing, and Mark Hogan will be here to help Jamie with this next week.
- Pack 319: Jim Woodward has signed the contract for this project. His bid was higher than the grant, but the County will contribute \$3000 so the project can be completed. Dale Van Stone's work crew also helped by cutting and bundling willows on Saturday, along with Gary and Jamie. The Boise 319 people are coming on the 19th of September to tour our 319 site, as well as others in North Idaho.

Lake*A*Syst: Gary Parker reported as follows:

- July 29th: Train-the-trainer workshop had 7 Cocolalla Lake Assoc. people, 8 Hauser Lake Assoc. people, and 3 from the Sandpoint area. Jamie, Lance, and Annette Duerock helped Gary put this on.
- August 7th Gary invited 175 shoreline landowners from the Sandpoint area to attend a Lake*A*Syst presentation – attendance was poor. He will try again in the spring before everyone isn't out enjoying the lake.
- The MOA for the BMP site at Memorial Field has been signed by Full Circle Design, the City is set to sign at their meeting on the 20th. Alice moved and Dale seconded the motion for the District to approve the MOA. *The motion carried.* Linda asked NRCS for an extension on their grant for the BMP site from September 30th to October 31st, 2006, as the City cannot complete the work by the end of September. Vern moved and Alice seconded the motion to sign the extension. *The motion carried.*
- Gary has had a couple site visits, and a few more are scheduled.
- With the help of Kathy Dingman, he is working on a new brochure to be printed by DEQ as a part of the grant. The design should be completed tomorrow.
- Gary participated in the boat tour of the results of the milfoil treatment with Brad Bluemer, Leslie Marshall, the Commissioners, and Keith Kinnard. The milfoil is dying rapidly. The treatment was very successful.

BSWCD: Linda O'Hare reported as follows:

- Blasko/Avista Grant: Waiting for contractor bids
- Hellroaring Creek – Postponed until next year – waiting to hear from funding agents if they will carry funding forward. Culvert takes 6-8 weeks to get here after ordering. We will let bids mid September, have site visit with Rob Sampson in October, then select a contractor and approve the contract at the November board meeting, then order the culvert to be delivered in July. Everything then should be in line to begin construction in August 2007.
- Pack River Management Plan and TMDL Implementation Plan is complete and posted on our website. The Council will meet on September 27th, 5:30 at the Blue Heron, Jessica

Erickson, the new Coordinator will be introduced. Kevin Davis will review the Plan, Tom Whalen from IF&G will cover property owner rights and water rights, and Jenna Borovanski of IDEQ will review DEQ's current work on Pack River.

- QuickBooks Online has been loaded; Dale and Herman's Petitions for Candidacy are approved; the IASCD Division I Meeting is scheduled for Oct 18th at Avondale Golf Club in Coeur d'Alene with golf to follow, and Bonner County approved increasing the funding for the district to \$12,000 in fiscal year 2007.

OLD BUSINESS

Pack 319: Dale moved to sign the work contract with Jim Woodward to complete the Pack 319 project. Vern seconded, *the motion carried.*

NRCS Forest Acreage Resolution: Linda reported NRCS has included forest acreage as one of their goals for District Conservationists in the draft Strategic Plan for 2007. She is waiting for confirmation from Frank Gariglio that it has been approved. Alice is going to check into whether our district people at the state level think we should have a resolution supporting this.

Financial Review: Dale moved we accept the 2006 Financial Review from Darcy Shropshire. Alice seconded the motion, *the motion carried.*

NEW BUSINESS

Rapid Watershed Assessment: Jamie reported the ISCC has contracted with NRCS to do Rapid Watershed Assessments of five watersheds in Idaho, including one on Priest River. Ground truthing will begin in September on Priest River. They have \$200,000 for five watersheds in the state.

NRCS Computer User Background Checks: Jamie, Gary and Linda completed all the paperwork, including fingerprints, for the NRCS background checks.

Cell Phone: Not necessary for Linda. Jamie has one that the cost is shared with IASCD, and Alice will check into having another one shared with IASCD for office use.

Panhandle Lakes RC&D dues: Alice moved and Dale seconded the motion to pay RC&D dues of \$150. *The motion carried.* Dale moved to have Herman remain the RC&D Council representative and Dale as the alternate. Alice seconded the motion, *the motion carried.* Herman will also be the Secretary in 2007 for Panhandle Lakes RC&D.

IASCD 2006 Annual Conference: Reservations are due by October 25th – Alice, Dale and Vern may go, and Linda was encouraged to go – we'll finalize delegates at the October meeting. Alice moved and Dale seconded the motion to pay \$25 for a door prize. *The motion carried.* Alice suggested we get a door prize from northern Idaho for the Auxiliary.

Kathie Shea's Challenge re Districts and Ag Land Changes: Linda included three sets of information for the board's review regarding urban changes and districts.

National Crop Residue Management Survey: Tillage data in Bonner County is not significant enough to report.

CORRESPONDENCE

Correspondence was reviewed.

Dale moved to hold an executive session to include the board members. It was seconded by Vern. *The motion carried.*

The board returned to the regular meeting following an executive session regarding a personnel matter. Discussion on how smoothly the office had run without a DC, especially with all the projects the office has going on was held. Dale moved that Linda O'Hare be given a \$1.00/hour raise effective September 1, 2006. Vern seconded the motion. *The motion carried.*

Meeting was adjourned at 5:45 p.m.

Respectfully submitted by Linda O'Hare, District Administrator.

Approved by:

District Supervisor Signature

Date

Recap of Motions:

Approval of July, 2006 Minutes

Approval of July and August, 2006 Financial Reports

Approval transferring \$7000 to new WQPA LGIP account

Approval of signing MOA with Full Circle on Tri-State mini grant for Willow Nursery at Kootenai/Ponderay Sewer District

Approval of signing new MOA with the City and Full Circle Design for Memorial Field BMP Project with NRCS Grant for Lake*A*Syst

Approval of extending NRCS grant for Lake*A*Syst BMP site from Sept. 30 to Oct. 31, 2006.

Approval of signing contract with Jim Woodward on Pack 319 project.

Approval of accepting 2006 Financial Review by Darcy Shropshire.

Approval of paying \$150 dues to Panhandle Lakes RC&D

Approval of Herman as PLRC&D representative and Dale as alternate.

Approval of \$25 door prize contribution for IASCD door prize.

Approval of going into executive session.

Approval of \$1.00 an hour raise for Linda beginning September 1, 2006.

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