

Bonner Soil & Water Conservation District

Monthly Board Meeting Minutes

Date: Tuesday, August 1, 2017
Time: 1:00 pm Meeting
Place: 1224 Washington Ave., Sandpoint, ID



Attendance:

Cassie Tauber, BSWCD	Brad Shelton, SWC
Dale Van Stone, BSWCD	Amanda Abajian, BSWCD
Harry Menser, BSWCD	Jennifer Jensen, U of I
Greg Becker, NRCS	Jessica Erikson PRWC
Alice Wallace, BSWCD	
Molly McCahon, LAS/POBC	

Absent: Herman Collins, BSWCD; Linda O'Hare, BSWCD
Guest: Terry McGuirk

The meeting was called to order at 1:05 by Chairwoman Alice Wallace. Alice Wallace welcomed out guest Terry McGuirk to the board meeting.

Approval of Minutes: Harry moved, seconded by Dale, to approve the June 2017 minutes, *the motion carried.*

Financial Report: Alice reviewed the June and July financials and recommended approval. Dale moved and Harry seconded the motion to approve the June and July financials, *the motion carried.*

IASCD Annual Dues: Harry moved, and Dale seconded the motion to pay \$1,800 in annual dues to IASCD, *the motion carried.*

OLD BUSINESS

Boat Inspection 2017: Amanda presented Linda's report on the 2017 boat inspection season thus far. As of July 25th, we have taken in \$51,612 in AIS sticker sales, last year at this time we had sold \$34,098. Linda's report reviewed the break-in that occurred at Samuels, where individuals attempted to steal the motor off the Hotsy Unit. Supervisor Jeremy Causer and Boat Inspectors Derrick Rose, Craig Marine and Glenn Goins went above and beyond in getting the motor secure and up and running by early afternoon the next day. Harry moved, and Dale seconded, the district purchasing a \$50.00 gift certificate for Jeremy Causer, and \$30.00 gift certificates for Derrick Rose, Craig Marine and Glenn Goins for their dedication in response to the break-in at Samuels Station, *the motion carried.*

Lyndsie Halcro, a boat inspection employee at the Clark Fork Station, has had continuous back problems and has had to miss work regularly. Lyndsie submitted her letter of resignation and her last days of work are August 4th & 5th. Judy Morgan also works at the Clark Fork Station, and her brother Gus Feager is interested in working the remainder of the summer at the boat wash station. Harry moved, and Dale seconded, hiring Guy Feager as a replacement boat inspection employee at the Clark Fork Station effective the weekend of August 11th, *the motion carried.*

319 Grant Possibilities – Application Submitted: Greg presented to the board that an application was submitted on July 21st to DEQ for a 319 grant for the East Spring Creek Road and Lightning Creek Breach project. The grant application is requesting a total funding amount of \$262,800, with a 60/40 split of \$157,680 319 funding and \$105,120 match funding. Greg advised that him and Amanda attended the County Commissioner's meeting on the morning of August 1st and presented the grant application before the board. The County Commissioner's expressed their support in the project, and advised they will sign a support letter to include in the application as soon as possible. Greg and Amanda will present the East Spring Creek Project before the BAG committee in October.

NEW BUSINESS

SWCC Match Report: Amanda presented that she has completed the FY2017 match report to submit to the Idaho Soil & Water Conservation Commission by the August 16th deadline. The board reviewed the report for approval, and Chairwoman Alice Wallace signed the finished document set.

PERSI Application Submitted: Amanda presented to the board that the first portion of the PERSI application was submitted to Barbara Sargent with the PERSI Employer Service Center. Barbara advised there were additional documents that were needed in order to be presented to the PERSI board for review. Amanda completed the document set and had them signed by Chairwoman Alice Wallace, and Vice Chairman Dale Van Stone. The documents will be submitted to PERSI immediately to be included in their August 7th board meeting. If approved by the board, BSWCD will become a PERSI employer effective September 1st.

The Lakes Commission Budget Update: Molly presented her updated POBC budget that was submitted to DEQ for FY2018. She was able to compensate for the addition of PERSI into her budget by decreasing her salary and increasing her hourly wage as recommended by her board chair. Molly also decreased her weekly hours from 40hrs/week to 35hrs/week. Molly advised she would like to increase her monthly phone reimbursement from \$25.00 to \$50.00, the board approved. Molly reviewed with the board the process of administration fees for the POBC contract and advised she would like BSWCD to receive the administration fee of 15% at the beginning of the contract period, rather than the end of the fiscal year. The board reviewed the contract agreement and agreed the administration fee should be received at the beginning of the fiscal year rather than the end.

USFS/Wetland Beaver Dams Project: Greg presented the wetland restoration easement project the USFS would like to receive consulting on for restoring the water table in the main drainage of Bismarck Meadows. USFS would like to hire Susan Firor with Alta Science & Engineering, Inc. as a consultant to visit the area and advise on a plan to construct faux beaver dams to help restore the water table. BSWCD would administer the funds to Alta and would receive an admin fee on the total costs of the contract. The contract as is would include a 10% admin fee, but the board expressed this may not be sufficient reimbursement for the time it will take the district employee to administer the funding. Cassie moved, and Dale seconded, for BSWCD to require \$250.00 single fee for administration pass through of the \$1,000 contract, anything above and beyond the \$1,000 amount will require 15% administration fee, *the motion carried.*

Division I Fall Meeting: The Division I Fall meeting will be on October 5th in Benewah County this year. The location for the meeting has yet to be announced. Greg advised NRCS will have training this same day in Moscow and will be unable to attend the meeting.

State Conference: State Conference will be on Nov 14 – 17 in Boise, Idaho at the Red Lion Riverside Hotel.

Fair Booth: The Bonner County Fair will take place from August 8th through August 12th this year, and the theme is “Remember Your Roots”. BSWCD will be borrowing a rain simulator for demonstrations at the fair booth. Cassie Tauber, Alice Wallace, Greg Becker, Molly McCahon, Amanda Abajian, Jennifer Jensen and Jessica Erikson all volunteered to help with a demonstration during the fair days. Molly presented the board with the idea of having a raffle with a giveaway basket at our fair booth. Cassie moved, and Dale seconded, the district investing \$50.00 on items for a gift basket for the upcoming fair, *the motion carried.*

Priest River TMDL: Brad presented the TMDL created for Priest River for BSWCD board approval. The TMDL will determine areas where future projects can take place, and will allow people to search online for potential project sites. The board expressed their approval of the Priest River TMDL.

Payroll Law Workshop: Amanda presented the upcoming workshop in Spokane, WA on September 12th to the board with the goal of becoming more confident processing payroll for the district. The cost of the one day workshop is \$149.00. Dale moved, and Harry seconded, to pay for registration and mileage for Amanda to attend the Payroll Law Workshop in Spokane, Washington on September 12th, *the motion carried.*

Office BBQ: Amanda presented the dates available to hold the annual office BBQ at Linda O’Hare’s house in Hope this August. Board members agreed August 23rd would be the best date for the BBQ. Molly expressed that a BBQ may not be necessary due to the upcoming retirement part for Linda in September. It was decided to present the idea to Linda of foregoing the BBQ in favor of the upcoming retirement party being held in her honor in September.

Civil Rights/EEO: Greg expressed there were no updates to provide on Civil Rights/EEO.

AGENCY REPORTS

NRCS by Greg Becker: 1) Greg advised we will be using soil from Leonard Wood’s property for the soil infiltration demonstration at the fair. Leonard would like to host the board members for a no-till drill demonstration at his property later this month. The board agreed the best day for all members to attend would be the morning of the 29th of August. Greg will confirm date with Leonard Wood.

POBC & LAS by Molly McCahon: 1) Held booth at Sandpoint Wooden Boat promoting “Avoid the Shore, Ride the Core” campaign. Jessica Erikson from PRWC helped with booth and both expressed how much of a success the weekend was. 2) Molly also held a booth at the Priest Lake Huckfest 3) Priest Lake Water Management Open House was deemed successful in turnout of community members and interest in project study. 4) Upcoming Lakes Commission Meeting to be held on August 25th, 2017 where multiple emergency management individuals will present information on being ready for a catastrophic event.

Bonner SWCD by Linda O’Hare: 1) Linda’s written report is included with the minutes.

Bonner SWCD by Amanda Abajian: Amanda reviewed her written report which is included with the minutes.

U of I Jennifer Jensen: 1) Jennifer announced there will be a presentation on pollinators at the Little Panida tonight, August 1st, 2017, and August 2nd there will be activities at the Farmers Market. 3) Advised the need to reschedule farming workshop for possibly the end of September, will coordinate with Greg Becker. 4) Starting to plan ahead for 2018 Farm Tour, considering South Bonner County and possibly Careywood area. Cassie Tauber volunteered her tree farm as a location for a future year where her hazelnut trees can be highlighted. Amanda Abajian advised she would like to be included on the Farm Tour Steering Committee.

Pack River Watershed Council: Jessica Erikson reported: 1) Helped Molly with booth at Sandpoint Wooden Boat Show. 2) Checked temperature loggers and found all but one, also need to order a few new temperature loggers. Will be meeting with Kristen Larson from DEQ to review data and discuss potential projects.

Brad Shelton: Brad reported: 1) Idaho Soil and Water Conservation Commission and Idaho Association of Soil Conservation Districts are in support of bringing the Water Quality Program for Agriculture funding back.

The meeting was adjourned at 3:05.

District Supervisor Signature

Date

Recap of Motions:

Approval of June minutes

Approval of June and July financial reports

Approval of purchasing gift certificates for Samuels employees who assisted in recovery from break-in

Approval of hiring Gus Feager as replacement boat inspector

Approval of requiring \$250 single admin fee for USFS \$1,000 contract, and 15% admin fee for anything above \$1,000

Approval of spending \$50.00 on items for Fair raffle basket

Approval of Amanda attending Payroll Law Workshop in Spokane, WA on September 12th for \$149.00

All services of the Bonner Soil & Water Conservation District and the USDA Natural Resources Conservation Service are offered on a non-discriminatory basis without regard to national origin, race, color, religion, sex, age, marital status or handicap. Auxiliary aides or services for persons with disabilities are available upon request. Please call 263-5310 five (5) days prior to the meeting so that suitable arrangements can be made.