

# Bonner Soil & Water Conservation District

## Monthly Board Meeting Minutes

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Date: Tuesday, April 5, 2011  
Time: 2:00  
Place: 1224 Washington Ave., Suite 101

Attendance: Herman Collins, BSWCD  
Dale Van Stone, BSWCD  
Vern Hollett, BSWCD  
Cassie Tauber, BSWCD  
Harry Menser, Associate  
Erin Mader, Associate (POBC)  
Fairy Delay, Associate (here at 2:30)

Molly McCahon, L\*A\*S (left at 3:00)  
Linda O'Hare, BSWCD  
Guests:  
Cornel Rasor, County Commissioner (left at 2:30)

Absent: Alice Wallace, BSWCD; Ed Nurmi, Associate; Greg Becker, NRCS

The board meeting was called to order at 2:10. Herman welcomed Cassie back and congratulated her on their new son, Russell Timothy.

### **Approval of Minutes:**

Dale moved to approve the March 1, 2011 minutes and Vern seconded the motion. *The motion carried.*

Dale moved to approve the March 24<sup>th</sup> special meeting minutes, Vern seconded the motion, *the motion carried.*

### **Financial Report:**

- Vern reviewed the March financial report and moved that it be approved. Dale seconded the motion, *the motion carried.*
- Dale moved and Vern seconded the motion to transfer \$100,000 from the Boat Inspection Grant to the LGIP until needed, *the motion carried.*
- Dale moved and Cassie seconded the motion to not pay \$110 Chamber of Commerce dues. Discussion involved the Chamber dropping the Ag/Forestry Committee. *The motion carried.*
- Linda reviewed the Division I Meeting financial report. With paying rent for the room this year plus covering a few people who registered and did not attend, we are \$135.39 in the hole. Lind will recommend the registration fee be increased to \$16 for the next Division I meeting.

### **AGENCY REPORTS**

**NRCS:** No report, Greg Becker is at wetland training.

**L\*A\*S:** Molly reported as follows:

- The contract with IDEQ for Coeur d'Alene Basin LAS books has been signed. She is in the process of scheduling a meeting with Rebecca Stevens and Glen Rothrock to begin work.
- Molly will be traveling with Erin Mader to Cranbrook Canada this week for Erin's 2-day presentation to the East Kootenai Invasive Plants Council.
- Molly will have a booth at the Home and Garden Show this coming weekend at Bonner Mall. She will be giving away wild flower seed packets.
- SEEP classes for Bonner County are April 12<sup>th</sup> and 13<sup>th</sup> at Panhandle Health District.
- Flowering rush digs are still scheduled for the latter part of this month.

**Pend Oreille Basin Commission:** Erin Mader reported as follows:

- She found aquatic invasive species are listed on local landscapers' websites for sale – need to curtail this.
- The presentation she is giving for the East Kootenai Invasive Plants Council will include hands-on information for fishermen and recreationists, whereas the one she is giving in Alberta is for applicators.

- She participated in the 2-day boat inspection training given by ISDA last weekend in Hayden. Protocol for plant sampling is a new addition this year. Two boats with mussels have been reported by stations in southern Idaho that opened early.
- There are 7-10 classes scheduled for the Waterlife Discovery Center in May and June – Molly, Erin and Tom Whalen with F&G will be teaching.
- The Legislature did not fund the POBC for this next fiscal year, so Erin's job will end June 30th. She is meeting with Avista regarding utilizing some existing funding to be transferred in support of POBC. She will know more in October. She did accept a job with ISDA for aquatic invasive species lake survey work in north Idaho starting in July. If the Avista funding comes through she will be able to start again with POBC in the fall.
- POBC has around \$3,500 remaining in funding to support a project for water quality and/or fisheries. She will work with Molly to submit a proposal for funding for the Waterlife Discovery Center. The POBC will vote on this at their April 27<sup>th</sup> meeting.
- Erin requested a letter of support for POBC from the District for our joint efforts on behalf of water quality – to keep on file if needed later for funding requests. Dale moved and Vern seconded the motion to have Linda work with Erin on the letter of support. *The motion carried.*

**BSWCD:** Linda O'Hare highlighted her written report which included the following:

- Boat Inspection Stations: Funding has been received for \$121,856. All aspects of hiring the attendants through BSWCD and not through IASCD have been studied, and Linda will recommend the district be the hiring entity. Also, since we have only 2 stations this year, Tom Woolf has picked up the Greenfield Wash Station and taken it to the Huetter site for this year.
- EQIP-WQPA – we are working with 3 landowners to extend their contracts, certified letters have been sent regarding changes and extensions. Mark Hogen was here one morning helping to update these documents.
- Forestry Contest: March newsletter and registration forms have been sent out. An anonymous donation for \$2,902.14 has been received which may be used to purchase a couple of portable tents – one that can be used over the soil pit. ISWCC donated \$1500 again this year. The NRCS grant amendment for \$750 to support the contest has been submitted. Harry, Vern, Herman and Cassie volunteered to help with the Contest.
- Pend Oreille Water Festival: John Sugden has resigned from Tri- State, and Reg Crawford has been hired and will help with the Festival this year. Jenni Post will coordinate the Water Festival this year.
- Tree Seedlings: Tree seedling pickup day is April 14<sup>th</sup>. 22,845 seedlings have been sold, profit at \$2500.

## **OLD BUSINESS:**

**Quickbooks:** Dale moved and Cassie seconded the motion to buy Desktop Quickbooks instead of Quickbooks Online, and to utilize the booking services of Jenkins CPA for payroll, and to purchase a laptop. *The motion carried.*

**Division I WQPA:** Linda reviewed the two WQPA contracts needing board approval, #74021107005 for an increase in fencing costs due to terrain, and #74021100CO for an extension to June 30, 2012. Dale moved and Vern seconded the motion to approve of the contracts and have Herman sign them. *The motion carried.*

**Farm Tour Meeting:** The next Farm Tour meeting will be April 20<sup>th</sup> at 8 am at Connie's.

**ISWCC Spring Meeting Tour:** The tour is scheduled for June 7<sup>th</sup> in Bonner County. Greg and Linda are working on sites for the tour.

## **NEW BUSINESS**

**Employment through BSWCD vs. IASCD:** Vern moved and Cassie seconded the motion to hire the L\*A\*S Coordinator and the Boat Inspection Attendants approved at the March board meeting as employees of BSWCD. *The motion carried.* Dale move and Cassie seconded the motion to approve of hiring another attendant to replace one of the attendants, *the motion carried.*

**Earth Day Booth:** Vern moved and Dale seconded the motion to approve of paying \$25 for Molly to have a booth on L\*A\*S, BSWCD and NRCS at the April 22<sup>nd</sup> Event Center Earth Day booth. *The motion carried.*

**Letter of Intent with County:** Vern moved and Cassie seconded the motion to request \$7,500 funding from Bonner County for fiscal year 2012. *The motion carried.* Linda will let the board know when the date is scheduled to meet with the Commissioners.

**FY2012 Annual Plan and FY2013 Budget:** Information will be out soon from the Commission as to when these are due.

**ICRMP/PRIMA Training:** Dale moved and Vern seconded the motion to pay \$35 each for registration fees for Herman and Linda to attend the ICRMP/PRIMA training on May 6<sup>th</sup> in Coeur d'Alene. *The motion carried.*

The meeting was adjourned at 4:15.

Respectfully submitted by Linda O'Hare, District Administrator.

Approved by:

\_\_\_\_\_  
District Supervisor Signature

\_\_\_\_\_  
Date

**Recap of Motions:**

Approval of March 2011 regular meeting minutes

Approval of March 2011 special meeting minutes

Approval of March 2011 financial report

Approval of transferring \$100,000 of the Boat Inspection grant to LGIP

Approval of not paying Chamber of Commerce dues of \$110

Approval of writing letter of support for POBC

Approval of buying Desktop Quickbooks, utilizing the payroll services of Jenkins CPA, and purchasing a laptop

Approval of WQPA Contract #74021107005 for an increase in fencing costs due to terrain, and #74021100CO for an extension to June 30, 2012

Approval of hiring L\*A\*S Coordinator and Boat Inspection Attendants as employees of BSWCD

Approval of hiring another Boat Inspection Attendant

Approval of paying \$25 for Earth Day Booth for L\*A\*S

Approval of requesting \$7500 funding from Bonner County for FY2012

Approval of paying \$35 registration each for ICRMP/PRIMA training for Herman and Linda in CdA May 6<sup>th</sup>

*All services of the Bonner Soil & Water Conservation District and the USDA Natural Resources Conservation Service are offered on a non-discriminatory basis without regard to national origin, race, color, religion, sex, age, marital status or handicap. Auxiliary aides or services for persons with disabilities are available upon request. Please call 263-5310 five (5) days prior to the meeting so that suitable arrangements can be made.*